



CITY OF HERMANN

1902 Jefferson Street
Hermann, MO 65041
573-486-5400

Application for Special Event Business License

Please Print Clearly

1. Name Of Business: _____
Address: _____

Name of Applicant: _____
(IF PARTNERSHIP, NAME OF ALL PARTNERS; IF A CORPORATION, NAME OF PRESIDENT AND CHIEF
MANAGING OFFICER; IF OTHER ENTITY, NAME OF MANAGING OR RESPONSIBLE PARTY.)

Business Phone Number: _____
2. Location of area where you will be selling in Hermann: _____

3. The Residence or Registered Officers address: _____

4. A description of the business or type of activity to be conducted or transacted: _____

5. Missouri sales tax number or copy of exemption letter (REQUIRED) _____
IF YOU DO NOT HAVE A SALES TAX NUMBER PLEASE FILL OUT 2643S AND SUBMIT TO THE STATE OF
MISSOURI (ALLOW AT LEAST 2 TO 3 WEEKS) OR FILL OUT ONLINE AT [HTTPS://DOR.MO.GOV](https://dor.mo.gov) (ALLOW AT
LEAST 3 DAYS)
6. Name and date of Special Event: _____
7. Date you will be selling merchandise: _____

Signature of Applicant: _____ Date: _____

FEE: \$16.25 per year

Make check payable to: City of Hermann

Submit to: City of Hermann

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Please allow a minimum of 3 weeks to submit for processing